

MINUTES

Meeting: PEWSEY AREA BOARD
Place: Burbage Village Hall, Eastcourt Road, Burbage, Wiltshire SN8 3AJ
Date: 14 January 2013
Start Time: 7.00 pm
Finish Time: 9.05 pm

Please direct any enquiries on these minutes to:

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In Attendance:

Wiltshire Councillors

Cllr Jerry Kunkler (Chairman), Cllr Stuart Wheeler (Vice Chairman) and
Cllr Brigadier Robert Hall

Wiltshire Council Officers

Caroline Brailey, Pewsey Community Area Manager
Ian Gibbons, Service Director Law and Governance
Sharon L Smith, Democratic Services Officer
Donna Mountford, Communications Officer
Maggie Rae (Corporate Director of Public Health and Public Protection), Corporate
Director with Statutory Responsibilities for Services delivering Adult Social Care and
Public Health
Kevin Sweeney, Operations Manager, Youth Development Service
Karen Brown, Pewsey Youth Development Centre

Parish Councils

Alton Parish Council – Stephen Hepworth
Chirton and Conock Parish Council – Stef Robertson
Easton Parish Council – Hew Helps, Ray Choules
Grafton Parish Council – Tom Hatfield, Susie Brew
Manningford Parish Council – Bernard Gaskin
Milton Lilbourne Parish Council – Paul Oatway
Pewsey Parish Council – Peter Deck, Simon Shaw, Bob Woodward, Curly Haskell,
Brian Tubb

Rushall Parish Council – Colin Gale
Shalbourne Parish Council – Stella Zweck, Peter Blanthorn
Upavon Parish Council – Jon Mulroy
Woodborough Parish Council – Jim Fletcher

Partners

Wiltshire Police – Matt Armstrong
Police and Crime Commissioner – Angus Macpherson
Wiltshire Fire and Rescue – Mike Franklin
Pewsey Community Area Partnership (PCAP) – Stef Robertson
Pewsey Vale School – Carol Grant, Terry Eyles, Steve Hartley
Pewsey Campus Team – Bob Woodward, Curly Haskell
Wiltshire Involvement Network (WIN) – Pat Putland

Total in attendance: 55

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Members and officers.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <p>Carolyn Whitler (North Newton Parish Council), Richard Netherclift (Manningford Parish Council) and Bob King (PCAP).</p>
3	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on 12 November 2012 were agreed as a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The following announcements were noted:</p> <p>Wiltshire Online: Connectivity and Provision Legacy for Wiltshire Current consultation</p> <p>In highlighting the 'Legacy for Wiltshire' announcement, attendees were asked to note that the event dates detailed had been changed in part due to the recent weather conditions and were now as follows:</p> <p>Thursday 31 January – County Hall, Trowbridge Thursday 7 February – Town Hall, Chippenham Thursday 21 February – Guild Hall, Salisbury Wednesday 27 February – Corn Exchange, Devizes</p> <p>As advised, the meetings are scheduled to start at 6:30pm with tea and cakes available from 6pm.</p>
6	<p><u>Partner Updates</u></p>
6.1.	<p><u>Wiltshire Police</u></p>

	<p>Inspector Matthew Armstrong referred the meeting to the written update in the agenda and confirmed that the man arrested for burglary and robbery offences had now received an 8 year prison sentence.</p> <p>Ensuing discussion included a request from Milton Lilbourne Parish Council that thanks be given to Teresa Herbert for all her hard work. The proposed streetwatch scheme in Pewsey was also raised with clarification provided that Inspector Matthew Armstrong would investigate what was happening.</p>
6.2.	<p><u>Wiltshire Fire and Rescue Service</u></p> <p>Mike Franklin of Wiltshire Fire and Rescue referred the meeting to the written update contained within the agenda pack and the update for December as circulated at the meeting.</p> <p>Clarification was provided that the Fire Authority would be happy to assist Parish Councils if required whilst they worked with Wiltshire Council's Planning teams to develop emergency plans.</p> <p>Visibility armbands were being distributed to schools by Public Health but were also available from fire stations for walkers, runners, dog walkers, etc.</p>
6.3.	<p><u>NHS Wiltshire</u></p> <p>The update provided on pages 23 and 24 of the agenda was noted.</p>
6.4.	<p><u>Pewsey Community Area Partnership (PCAP)</u></p> <p>An update on the work of PCAP was provided by Stef Robertson as follows:</p> <ul style="list-style-type: none"> • An environment sub-group lead had now been appointed. PCAP looked forward to receiving some interesting reports in due course. • PCAP had also lost the health sub-group lead but were pleased to confirm that a new lead had now been appointed. • The transport group continued with its work. It was reported that although repair work had been undertaken on the A342 and at the Rushall T Junction additional work was still required. Stef was informed that the A342 was due to be resurfaced shortly. • Interviews were expected shortly for the co-ordinator post.
6.5.	<p><u>Parish Councils</u></p> <p>There were no updates provided with the agenda.</p> <p>Pewsey Parish Council confirmed that draft leases on two public car parks in Pewsey were signed just before Christmas. The transfer of responsibility to the</p>

	Parish Council was expected to take place later in January.
6.6.	<p><u>Youth Advisory Group (YAG)</u></p> <p>Kevin Sweeney, Area Manager Integrated Youth Services, was in attendance to present the update as included with the agenda.</p> <p>In presenting the report clarification was made that the purpose of the YAG was to create a vehicle for young people's voices to be heard and to encourage the younger generation to become more involved in the decision making process.</p> <p>Pewsey had undertaken some good work around this, noting that YAGS had only been in place from October 2012.</p> <p>The Integrated Youth Service team had been working with smaller areas to try to identify volunteers to help local communities deliver local services, providing resources to support those volunteers, such as training. An example given was Wootton Bassett where a commitment had been made to deliver training to local volunteers.</p>
6.7.	<p><u>Pewsey Area Campus Team Update</u></p> <p>Bob Woodward introduced the Board to the update as provided with the agenda and confirmed that Cabinet had agreed to underwrite the project at its meeting held on 23 October. It was understood that the next step would be a competitive tendering exercise. The Team were now working towards agreeing the finer details of a design brief to put forward to architects. It was hoped that this would be completed by the end of January.</p> <p>Thanks were given to Pewsey Vale School for all their assistance and for the potential integration with the School in terms of services to be provided. This included the shared resource of a multi-use games areas.</p> <p>The following were the expected timeframes for the Campus project:</p> <p>Planning application – Autumn 2013 Construction – Spring 2014 to Spring 2015 Campus opening – Easter 2015</p> <p>Ensuing discussion included what developments had been made in terms of outdoor sports facilities, recognising that this had been a core requirement for the younger generation at the early stages of the consultation.</p> <p>It was clarified that much discussion had taken place in terms of the best location for wheeled sports but as yet no specific site had been identified, noting that Pewsey Vale School was unable to agree to the siting of this facility. The school Headmistress, Carol Grant, indicated that they would make available the reasons for this.</p>

6.8.	<p><u>Good Neighbour Scheme</u></p> <p>Mary Soellner, Coordinator for Pewsey Good Neighbour Scheme, was in attendance to provide an update as follows:</p> <ul style="list-style-type: none"> • The Scheme was funded by Wiltshire Council and managed by Community First who ran the Good Neighbour Scheme alongside Age UK. The scheme was designed to provide support to older people to allow them to live at home for longer. • There were approx 22 coordinators across the County. • Work included carrying out holistic assessments to identify agencies and organisations who could help make life easier for the client as well as making referrals and assisting the client to make their own referrals as required. • In the first year of the Scheme 3 parish councils were involved with a target of meeting approximately 30 clients. The first year generated 97 clients with approximately 150 referrals made. • In the last year there were approximately 2,000 clients with 2 to 3 referrals made per client. Leaflets were available and were distributed amongst attendees. <p>The Chairman thanked Mary for her attendance and presentation.</p>
6.9.	<p><u>Wiltshire Involvement Network (WIN)</u></p> <p>Although no update was provided with the agenda, a flyer was circulated amongst attendees which included details of the last public meeting to be held by WIN.</p> <p>This was taking place on Saturday 2 February at 10:30am at the Devizes Corn Exchange, Market Place, Devizes. All were welcome to attend where the subject for discussion would be the changes taking place on health and social care in Wiltshire.</p>
7	<p><u>Neighbourhood Development Plan</u></p> <p>Peter Deck and Patrick Wilson were in attendance to provide an update on the Neighbourhood Development Plan.</p> <p>Confirmation was given that some progress had been made and that the next step would be to officially apply to Wiltshire Council to enable them to produce the Plan.</p> <p>The next round of community engagement would be dependent on the finalised areas to be covered within the Plan. Although the Plan was currently being developed by the Pewsey Parish Council, other parish councils who may be</p>

	<p>interested in producing a combined Plan were encouraged to contact either Peter Deck or Patrick Wilson.</p> <p>Pewsey Parish Council were holding a meeting to discuss the Plan further on Thursday 17 January. All parish councils were encouraged to attend as the responsibility for developing Neighbourhood Plans rested with the individual parish councils.</p>
8	<p><u>Delegated Authority</u></p> <p>To facilitate the smooth and efficient running of Area Board business and to reduce the need for unnecessary extraordinary meetings the Board was asked to consider whether delegated authority could be granted to the Community Area Manager.</p> <p>Upon vote the Board unanimously agreed as follows:</p> <p>Decision:</p> <p>That in respect of urgent matters that may arise from time to time between meetings of an Area Board, the Community Area Manager, in consultation with the unitary councillors of the Area Board, be granted delegated authority to make any necessary decisions (such as agreement of CATG funding allocations and Community Area Partnership Funding).</p>
9	<p><u>Pewsey Blog Site</u></p> <p>Matthew Woolford, Communications Account Manager, was unable to attend the meeting as scheduled. However, flyers were made available at the meeting which provided further information on the Community Blog Site.</p> <p>A screen shot of the blog site was also shown at the meeting. Caroline confirmed that anyone could upload information onto the site and that training was available on request if required. Caroline also announced that articles were reposted to the Pewsey Noticeboard on Facebook, so the potential audience was quite considerable.</p> <p>Further information could also be found via the below link:</p> <p>www.pewsey.ourcommunitymatters.org.uk</p>
10	<p><u>NHS Reforms</u></p> <p>Maggie Rae, Corporate Director, was in attendance to make a presentation on the changes taking place in respect of commissioning of services.</p> <p>The presentation included the following information:</p> <ul style="list-style-type: none"> • The Health and Social Care Act 2012, currently being implemented, will bring

many changes to healthcare including a new model for public health placing people and communities at the heart of the model.

- Public Health was initially the responsibility of local authorities but was transferred to the NHS system in 1974. The transfer back to local authority was therefore a return to the original arrangements.
- Although the authority would take over statutory responsibility from 1 April 2013, the team of 34 had already relocated to County Hall in Trowbridge in preparation.
- A diagram providing clarity on how the NHS funding structure would be changing was highlighted. This included the formation of 'Public Health England' who provided funding to Public Health within local authorities.
- Public Health would continue to work with the NHS advising on major strategies which would always ensure that the interests of the public remained at the centre of decisions taken.
- Healthwatch England, which formed part of the new structure, would be the champion of patients. The Council was responsible for setting up a local Healthwatch.
- The Health and Social Care Act 2012 stipulated that Clinical Commissioning Groups (CCGs) had a duty to seek Public Health advice and that local authorities had a duty to provide Public Health advice to CCGs. Wiltshire had one CCG with three local sub-groups divided as follows:

West Wiltshire, Yatton Kennel and Devizes
North East Wiltshire
Sarum

- A memorandum of understanding existed between Public Health and the CCG which was a framework for a more details work plan between the two.
- GPs were leading on the commissioning of local health services. The GP colleagues, who were taking over on the commissioning of services from the PCT, would be encouraged to attend area board meetings from time to time.
- CCGs had funding control over most primary care and local hospital services. It was understood that there would be encouragement for services to be provided locally where possible via local primary care surgeries.
- Health and Wellbeing Boards had also been established as part of the new arrangements. These Boards had the ability to challenge what services were being commissioned.

The Chairman thanked the Corporate Director for her time and for the

	presentation provided.
11	<p><u>Police and Crime Plan Consultation</u></p> <p>Angus Macpherson, the appointed Police and Crime Commissioner (PCC) for Wiltshire, was in attendance to give an update on the Police and Crime Plan Consultation as follows:</p> <ul style="list-style-type: none"> • The Plan would set the strategic direction for policing in Swindon and Wiltshire. • The PCC office consisted of 5 staff. • The commissioning role of the PCC included strategic planning, service specification, contracting and procurement, performance management, assessing needs and priorities. • The draft Plan would be published on the PCC website on 18 February. Formal consultation would take place via the website feedback facility until 10 March. Publication of the final plan would be 28 March. • An outline of the draft plan was given as follows: <ul style="list-style-type: none"> • The Importance of community forums and ‘asset-based’ community development • Protecting the most vulnerable in society • Putting victims and witnesses first • Reducing offending and reoffending • Improving quality of life through reductions in crime and anti-social behaviour • Driving up standards of customer service • Ensuring unfailing and timely response to calls for assistance • Unlocking the resources to deliver <p>In concluding the presentation Mr Macpherson reminded all that further information on the draft Plan could be found at www.wiltshire-pcc.gov.uk.</p> <p>The Chairman thanked Mr McPherson for his attendance.</p>
12	<p><u>Community Issues</u></p> <p>Councillor Stuart Wheeler updated the meeting on the Community Issues which had been received by the Area Board.</p> <p>In noting the issues of flooding on many C class roads due to recent extreme weather conditions and specifically the C52 at Manningford, the Chairman confirmed that he would investigate.</p>

Community Area Grants

The Area Board considered a number of applications for Community Area Grant funding. The Chairman invited the local Councillor to introduce each application, following which a representative of the applicant was given an opportunity to give a brief overview of their project to the Area Board.

Decision

Easton Royal Orchard and Woodland Project was awarded £1,500 towards the creation of woodland and mixed orchard areas.

Reason *The application met the Community Area Grants criteria for 2012/13 and would support several Community Area Plan priorities, including working with young people to enable them to care for the environment.*

Decision

Home Start Kennet was awarded £349.30 towards the cost of production and dissemination of promotional material to raise the organisations profile in Pewsey.

Reason *The application met the Community Area Grants criteria for 2012/13 and would support several Community Area Plan priorities, including benefiting local families by helping to reduce isolation.*

Decision

Pewsey Parish Council was awarded £500 towards the cost of purchasing defibrillators in the village of Pewsey.

Reason *The application met the Community Area Grants criteria for 2012/13 and would support several Community Area Plan priorities, including providing access to medical services.*

Decision

Manningford Parish Council was awarded £225 towards the installation of a bench at a bus stop in Manningford.

Reason *The application met the Community Area Grants criteria for 2012/13 and would support several Community Area Plan priorities, including provision of bus services.*

Decision

Rose Rovers was awarded £960 towards the cost of purchasing a thermostat for the showers.

Reason *The application met the Community Area Grants criteria for 2012/13 and would support several Community Area Plan priorities, including supporting young people.*

Decision

The application from Burbage and Easton Royal Cricket Club for £5,000 would be deferred to the next appropriate meeting due to lack of available funding for all applications.

14	<p><u>Urgent Business</u></p> <p>There was no urgent business for consideration.</p>
15	<p><u>Future Meeting Dates and Close</u></p> <p>The next meeting of the Pewsey Area Board was scheduled for Monday 11 March 2013, 7pm at Pewsey Vale School, Wilcot Road, Pewsey SN9 5EW.</p> <p>The Chairman thanked everyone for attending.</p>